****

**Chapter 9a - Sickness Template Letters**

We have produced a variety of template letters, in relation to the sickness management procedures that use 7 or 9 day triggers.

However, these template letters are only available to those establishments that purchase Octavo Partnership’s Employee Relations package.

If you require a template letter and buy into this service then please contact your HR Consultant, who will be happy to send you a template and advise you on any customisation that may be appropriate to your particular case.