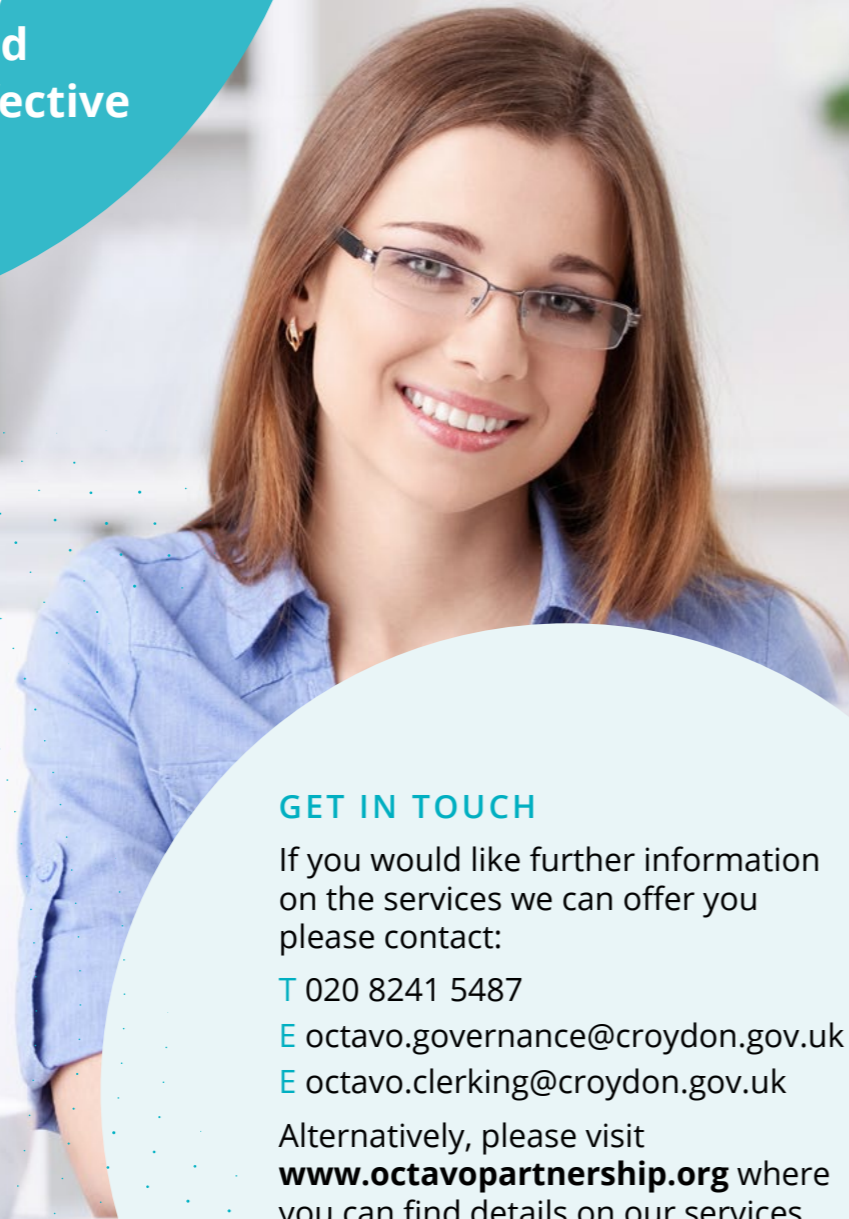




GOVERNANCE

Meeting all your governance needs

Our dedicated team of experts delivers training, advice, clerking and consultancy to enable all Trustees and Governors to provide effective strategic leadership.



GET IN TOUCH

If you would like further information on the services we can offer you please contact:

T 020 8241 5487

E octavo.governance@croydon.gov.uk

E octavo.clerking@croydon.gov.uk

Alternatively, please visit www.octavopartnership.org where you can find details on our services and the Governance Team.

OUR SERVICES

Based on our many years of experience working in school and academy governance, we help Boards develop outstanding governance, robust accountability and clear strategic leadership by offering knowledgeable and practical training, advice professional clerking and consultancy.

TRAINING AND DEVELOPMENT

We provide a comprehensive training and development package to help MATs, SATs and maintained school Boards develop the knowledge, skills and understanding they need for effective governance. Responding to our customers' needs, we supply:

- A comprehensive virtually delivered central training programme
- Bespoke Board training and development sessions tailored to your Board's need
- Extensive E-Learning programme via the NGA Learning Link.

Empowering your Board to enhance school effectiveness through outstanding governance



PROFESSIONAL CLERKING

We contribute to the Board's effectiveness by providing a high quality, comprehensive and professional clerking service at meetings. This includes providing advice, guidance and practical support on governance, procedures and compliance, as well as ensuring concise and accurate minutes that record the discussion, decisions and actions of the Governing Board. Our clerks undertake extensive regular training and are kept up to date on new legislation, policy matters relating to and supporting the work of Boards. We offer:

- A clerking contract with a named professional clerk
- Ad hoc meeting cover for additional meetings or when your clerk cannot attend
- Organisation and clerking for panel hearings including complaints, exclusions and appeals.

97% of trustees and governors attending Octavo training said that they had gained new knowledge and skills which they will put into practice

"Our clerk is an excellent clerk to the Governing Board. We are very pleased with our clerk's professionalism."

SUTTON COLLEGE



ADVICE, SUPPORT AND GUIDANCE

We offer the latest information and guidance to keep you informed, to help you develop and sustain your strategic leadership role and to resolve issues when they arise. You can be confident that the team will provide rapid, responsive support when needed. We help you to develop and maintain effective working relationships by providing comprehensive support, advice and guidance, including:

- Telephone and email support service
- Face to face guidance meetings
- Governance Briefing Papers
- Best Practice Resources, including termly model agendas
- Template Documents
- New Chair and Clerk role packs
- New induction packs for Trustees and Governors Training.

"Sonia was very professional and thorough in her external review of our governance processes. The process felt collaborative and we uncovered lots of ideas for improvement just through our conversations. The final report was very comprehensive and gave us a clear set of actions to work towards. We'd wholeheartedly recommend Octavo to other governing bodies."

SMALLWOOD PRIMARY SCHOOL



"This was probably one of the most useful training sessions I have attended."

DELEGATE

CONSULTANCY SERVICES

Our dedicated and experienced team offers expert consultancy to strengthen the governance framework in MATs, SATs and maintained schools. We will discuss your specific requirements provide the tailored expertise that you need.

Some of the additional services we deliver:

- External reviews of governance
- Development of governance action plans
- Complaint investigations
- Review of board minutes
- Facilitated self reviews
- Bespoke training
- Chair and Board mentoring.

We support Boards in and outside of London. Many of our customers come to us through recommendation because of our breadth of knowledge and expertise.



“Our clerk has understood where we (both the school and the governing board itself) are at in our journey towards excellence in school governance and provided relevant and appropriate advice which is helping us improve the quality of what we do.”

AL KHAIR SCHOOL

GOVERNANCE CONTRACTS

We offer a variety of contracts to Multi Academy Trusts, Academy Trusts and Maintained Schools and can provide a bespoke service to ensure that your individual governance requirements are met. Please talk to us to discuss how we can help you.

Providing high quality training, support, advice and clerking to boards, empowering them towards highly effective strategic leadership



TRUST OUR KNOWLEDGE
AND EXPERTISE



EDUCATION
DEVELOPMENT
& PARTNERSHIPS



GOVERNANCE



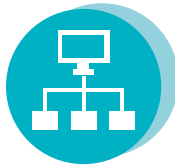
EDUCATIONAL
PSYCHOLOGY



EARLY CAREER
TEACHER



HUMAN
RESOURCES



IT



CPD

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