

# New User Request Form

Completed forms should be returned to [governorservices@octavopartnership.org](mailto:governorservices@octavopartnership.org)

**Full Name**

**Email Address**

**School**

**Telephone Number**

**Course Required**

If not in our Governor Contract please tick to confirm your Headteacher/ Principal/Chair of Board/ agrees to the booking and provide their name and email address below.

**Authoriser Name:**

**Authoriser Email:**

**Email and telephone numbers will be used for course confirmations and updates eg: changes/cancellations so please do not provide generic office/admin details.**

**You will receive your log in details within one working day. Should you require them more urgently, please call 0208 241 5486. Your credentials will be sent to you in a separate email.**